

Checklist for Occupational License (Essential Need)
Eligibility
in Justice of the Peace Court, Pct 2, Rusk County, TX

Name: _____

Date of Birth: _____

Texas Driver's License Number: _____

Last 4 digits of Social Security Number: _____

Mailing Address: _____

Phone: _____

Do you live in Rusk County: ___yes ___no

Employer: _____
You must submit a copy of your work schedule from your employer

Reason for license suspension:

(If license is suspended for convictions of non-class C misdemeanors of Alcohol or Drug charges, you must file in the Court where convicted. If because of mental or physical disabilities, or Child support disqualifications, you are not eligible for an occupational license.)

1. Obtain petition from court.
2. Obtain Certified Abstract of complete driving record (type AR) (cost of \$20.00 by mail or \$22.00 online), Omnibase report (txfailuretoappear.com), and Surcharge report (txsurchargeonline.com).
3. Obtain License Eligibility report (texas.gov/licenseeligibility) This will show all requirements for reinstatement of license including reinstatement fees. Are you eligible for an ODL at this time? If not, why: _____
4. You may contact the court or an attorney for information and/or assistance in obtaining these records.
5. Submit petition and filing fee to proper court. A hearing will be set at this time. If judge is available and the petitioner has all required items, the hearing may be day of filing or at an appointed time and date.
Filing fee of \$41.00 (exact cash, money order, cashiers check) (a credit card/debit card may be used but the hearing will not be held until the transaction has been posted to our bank account, approximately 3 working days)

6. Bring for hearing:
SR-22
Money order made out to Texas DPS for:
License fee - \$10.00 for 1 year
Reinstatement fees

CAUSE NO. BM-201__-ODL-_____

EX PARTE

(Name of Petitioner)

§ IN THE JUSTICE COURT
§
§ PRECINCT NO. 2
§
§ RUSK COUNTY, TEXAS

PETITION FOR OCCUPATIONAL LICENSE

I, _____ *(Name of Petitioner)*, seek an occupational license from this court based on the information provided below. *(You must swear that the information you provide in this petition is true and correct. Failure to provide true and accurate information may result in criminal penalties.)*

Section 1. General Information.

You must complete all applicable sections.

My name is: _____.

My date of birth is: _____.

I am a resident of _____ County, Texas.

My home address is: _____

_____.

My mailing address (if different than above) is: _____

_____.

My Texas driver's license number is: _____.

My driver's license has been automatically suspended as the result of a conviction for Driving While Intoxicated (DWI) in a County or District Court.

My driver's license has been suspended as the result of a conviction for a criminal offense in a justice or municipal court. *Please provide information regarding this offense, including the name of the court in which you were convicted, the cause number, and the type of offense, below.*

My driver's license has been suspended as the result of a physical or mental disability.

My driver's license has been suspended as the result of a conviction for Racing on a Highway.

My driver's license has been suspended because a court found that I am a "habitual violator of traffic laws."

My driver's license has been suspended because a court ordered me to attend a Driver Education Program and suspended my license for 365 days.

My driver's license has been suspended for another reason, described below:

In the space below, provide an address and description for any destination you seek to travel to using an occupational license.

In the space below, fully describe all public transportation options within one mile of any destination described above, including your home, place of work, school, or place where you perform essential household duties. Public transportation options may include bus service, rail service, rural automobile service, ride-sharing services, etc.

Saturday: from _____ to _____

Sunday: from _____ to _____

- My work or school schedule varies from week to week. *(If you check this box, provide a general description of your work or school schedule below, including the total number of hours you work or attend school each week, days of the week on which you never work or attend school, days of the week on which you always work or attend school, and the earliest time your work or school day begins and the latest time your work or school day ends.)*

- My job duties include automobile travel. My employer requires me to travel by automobile to perform the following tasks:

- Perform my job duties; or
- Travel to the place I perform essential household duties;

I must travel by automobile to or through the following Texas counties (*please fully describe all counties and routes traveled*):

Section 4. Suspension History

You must complete all applicable sections.

My driver's license has previously been suspended for:

- A second or subsequent conviction for Driving While Intoxicated (Section 49.04, Penal Code); Intoxication Assault (Section 49.07, Penal Code), or Intoxication Manslaughter (Section 49.08, Penal Code), committed within five years of a previous conviction for Driving While Intoxicated (Section 49.04, Penal Code); Intoxication Assault (Section 49.07, Penal Code), or Intoxication Manslaughter (Section 49.08, Penal Code).

In the past five years, my license has been suspended for:

- I have attached a certified copy of my driving record to this petition. *(Note: the court cannot grant your petition without reviewing your driving record.)*
- I have attached documents which demonstrate my essential need to operate a motor vehicle.
- I have attached other documents, which are described below:

PRAYER

WHEREFORE, PREMISES CONSIDERED, Petitioner prays that this Honorable Court grant this Petition for Occupational License, and to send a copy of its order granting petitioner's occupational license to the Department of Public Safety of Texas.

Petitioner's Signature

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS ____ DAY OF _____, 20____.

Notary Public or Clerk of the Justice Court